

**2019
2020**

ACADEMIC YEAR

**FOREIGN LANGUAGE DEPARTMENT
ORIENTATION PROGRAM**

ORIENTATION PROGRAM

ACADEMIC ORIENTATION

September 23-24, 2019
Şirinevler Campus
Block C, Seminar Hall

CONTENT

Detailed information will be given to students regarding the English Preparatory Class course materials.

The content of the orientation session is as below:

- What is the Cambridge LMS?
- How to Self-register
- Activating a Product
- Joining a Class,
- Activating the Online Learning Materials Using Activation Code,
- How to Use the Cambridge Learning Management System (LMS)
- Getting Help

ADMINISTRATIVE ORIENTATION

September 25-26, 2019
Şirinevler Campus
Block C, Seminar Hall

Detailed information will be given to the English Preparatory Class students regarding the administrative processes.

The content of the orientation session is as below:

- Our Mission and Vision
- Pearson Assured Accreditation
- IKU DFL Administrative Staff
- 2019-2020 Academic Calendar
- Academic Responsibilities
- English Preparatory Class Study Period and Success Criteria
- Performance Evaluation Grade (PEG) and Components of PEG
- Education Attendance Grade (EAG)
- Foreign Language Proficiency Exam (FLPE)
- FLPE in January
- Partial Pass System & Exemption Grades
- Make-up Exams
- Preparatory Class Exemption Requirements and Exams of Equivalence
- English Preparatory Class Program
- Level Details and Outcomes
- Attendance
- Lesson Materials
- Assessment and Evaluation Tools
- Supplementary Educational Activities
- STEAM Club
- Announcements
- Plagiarism
- Foreign Language Exemption Exam for Programs in Turkish
- Document Request System
- Health Report Procedures
- Requests, Suggestions and Complaints